



## Enterprise Resource Planning Document

Digitization is a prime agenda of Devgad College. In persuasion of better and friendly administration and qualitative academic deployment, major activities of the college are implemented with automation. Office, library, departments, finance and accounts and examinations are some of the major areas covered under computer automation. Students, faculty, governing council and other stakeholders of the college are benefitted through this facility.

### Areas Covered:

- i) Office Administration
- ii) Finance and Accounts
- iii) Student admission and support
- iv) Examination
- v) Library Automation
- vi) Planning and Development

Details of the governance:

**i) Office Administration:** Office administration is automated with ASTUTE information management solution's Cascade software. College has been using this software since 2009-2010. Time to time the software is upgraded.

**ii) Finance and Accounts:** A software of Tally ERP9 is purchased from Tally Solution Private Limited for finance and accounts. College has been using the software since 2011-2012. The software is useful for paying of fees, accounts and other account related features.

**iii) Student admission and support:** A software, Cascade designed by ASTUTE information management solution is used for admission and student support since 2009-2010. Besides, the university has implemented online admission process. Also MAHADBT.GOV.IN website is used to maintain data about all scholarships of students.



**iv) Examination:** A software, Creg designed by ASTUTE information management solution is used for examination since 2017-2018. During 2013-2017, Microsoft word and Excel was used for paper setting, marks feeding and results generation.

**v) Library Automation:** Software named SOUL 2.0 is used to manage library data since the academic year 2014-2015. During the academic year 2013-2014 and before, college used a software designed by the Department of Computer Science of the college.

**vi) Planning and Development:** For smooth communication among the faculty, administrative staff and administration college has special and unique e mail id of every employee is opened. These ids help for better and seamless communication. All kinds of notices, circulars and invitations are sent through e-mail addresses.

**Outcome:** Implementation of e governance has been benefitted to the college in various respects:

- i) Avoided time consumption to generate various reports.
- ii) Seamless, faster and better communication.
- iii) Saving of paper and thereby environment.
- iv) Optimum utilization of human resource and optimum use of computers.
- v) Helps to increase computer literacy and digital awareness among the stake-holders of the college.
- vi) Easy maintenance of records.

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